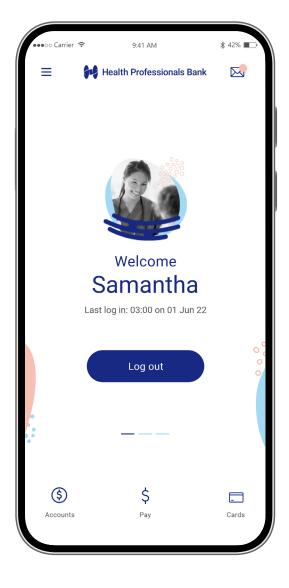


# How to manage your payments

The new Health Professionals Bank Mobile Banking App<sup>1</sup> is designed to make managing payments fast, simple and secure.

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#### **Download the app**

Make sure you have your Member Number and your Internet Banking Access Code, then simply download the app to get started.





# Managing payments

### Transfer between your accounts

3

From the home The app will ask you 2 screen, select the What do you want to alth Professionals Bank 2 Pay button. do? Select Transfer. What do you want to do?  $\mathcal{C}$ ₿ Pay someone BPAY Transfer Welcome Samantha R Pay Ħ Last log in: 03:00 on 01 Jun 22 Future payments Manage pavees Manage PavIDs Log out \$ \_ × \$ Pay Select the account Enter the amount 4 9:41 AM you want to transfer 9:41 AM \$ 42% ■ to transfer and \$ 42% ∎ ₽ ₿ Transfer Transfer money out of, and a description the account the (optional). G money will go into. Samantha Smith From \$3,000.00 Available Samantha Smith 812472 12345S3 ... \$3,000.00 Available Details То Amount ••• 115 Choose an account Description Deta Learn Italian A \$20.00 Everyday Account

Available

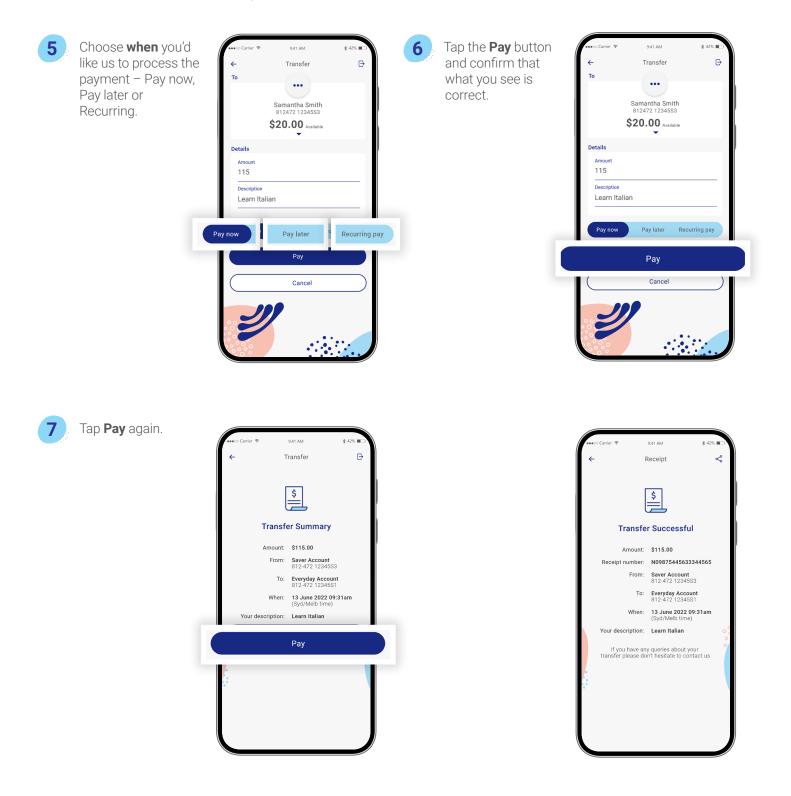
2

Samantha Smith

812472 12345S1



### Transfer between your accounts - cont'd



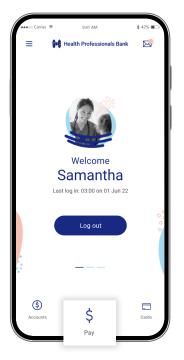


# Managing payments

### Paying someone else

1

You can pay an individual or Business using their BSB & account number, or with their PayID<sup>2</sup>. Start by tapping **Pay**.



2 Next, tap Pay someone.



3

If you're paying an existing Payee, select them by tapping their nickname and go to step 6. Otherwise tap **New**.



Select an option: pay by BSB and account number, PayID<sup>2</sup> alias (email, mobile, ABN) or BPAY.

🐽 oc Carrier 🗢	9:41 AM	∦ 42% ∎⊃
New Payee		
	BSB/Account	
	Email address	
	Mobile Number	
	ABN	
	Organisation ID	
	BPAY	
	Cancel 🛞	
J		

# Managing payments

### Paying someone else - cont'd

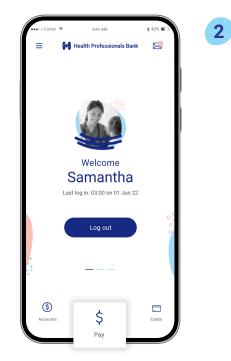
9:41 AM Enter the recipient's 5 6 Under Details, enter payment details and Transfer ₽ Ð the amount you Mobile number tap Validate. wish to pay. Enter ••• Choose from my contacts any Reference Samantha Smith 812472 12345S3 Details details requested by \$20.00 the payee. You can Mobile number Details also enter an e.g. 0423 XXX XXX Amount optional description 115 for yourself and Validate assign the Payee a Description Learn Italian nickname, so you can quickly pay them in future. Cancel Choose when you'd Tap the **Pay** button 7 8 9:41 AN ¥ 42% like us to process the and confirm that Transfer ₿ Transfer Ð payment – Pay now, what you see is correct. Tap **Pay** Pay later or recurring. ••• ••• again. Samantha Smith 812472 12345S3 Samantha Smith 812472 12345S3 \$20.00 Available \$20.00 Available Details Details 115 115 Description Description Learn Italian Learn Italian Recurring pay Pay later Pay later Pay now Recurring pay Pay Cancel Cancel 

### **BPAY**

### **Pay using BPAY**

From the home screen, select the **Pay** button.

1



The app will ask you What do you want to do? Select BPAY.



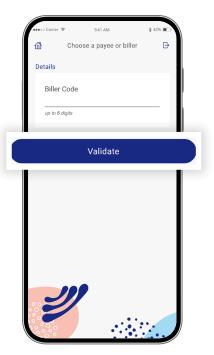
2

3

If you are paying a pre-existing payee, tap on their nickname and go to step 6.
Otherwise tap on New, then BPAY.



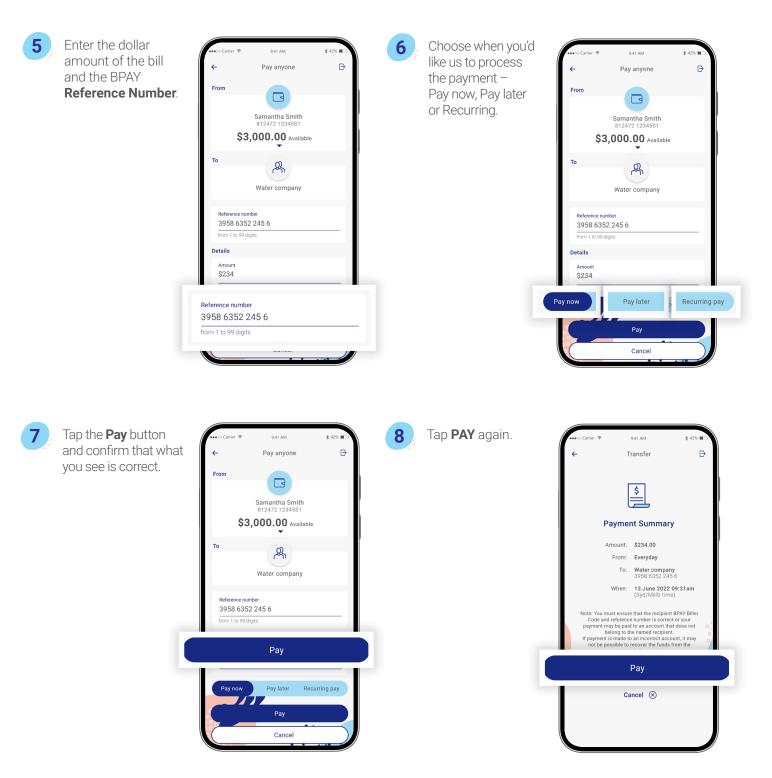
Enter the **BPAY Biller Code** of the organisation you wish to pay, then select **Validate**.



### **BPAY**

### 

### Pay using BPAY – cont'd

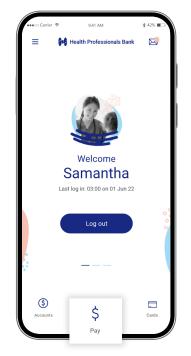




# **Recurring transactions**

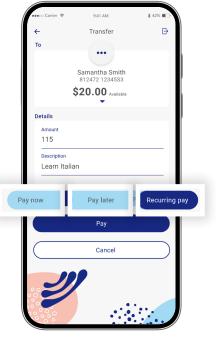
### Set up recurring payments

You can set up regular payments for all payment types, whether paying a bill via BPAY, transferring between accounts, paying by PayID<sup>2</sup> or by BSB and account number.



When you reach the **Pay** screen, select **Recurring**, instead of Pay now or Pay later.

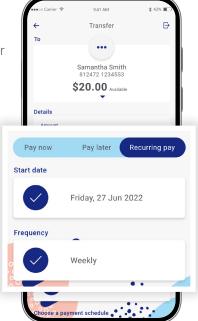
2



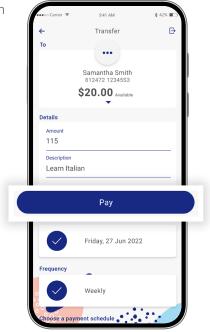
3

1

Enter a **Start date**, **Frequency** and **Payment schedule** for the regular transfer you wish to make.

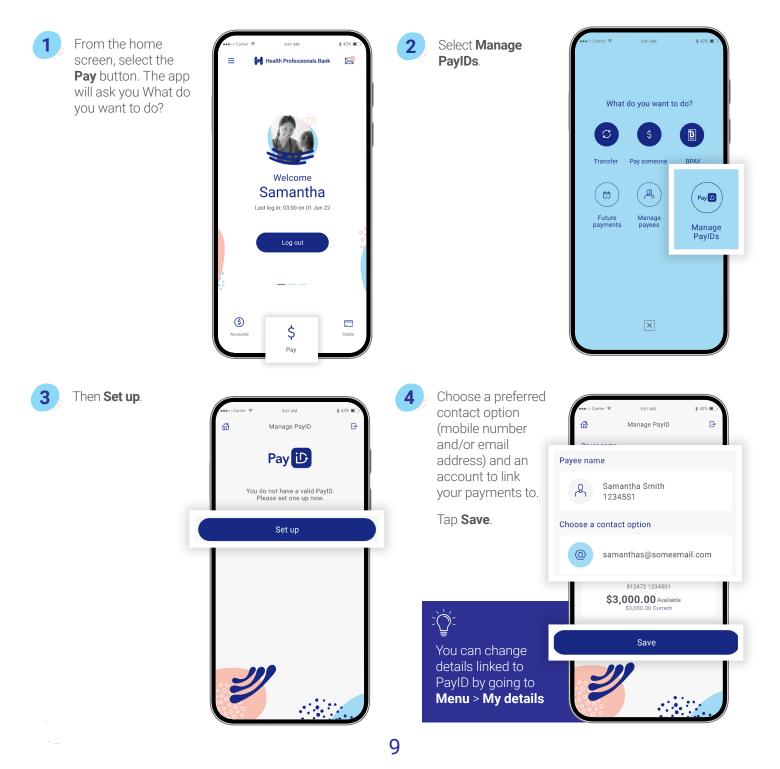


Tap the **Pay** button and confirm that what you see is correct. Tap **Pay** again.



## PayID<sup>2</sup>

### How to set up PayID<sup>2</sup>



Important information: 1. You should consider whether this service is appropriate for you before acquiring it. For additional information please refer to our Security Guide for electronic transactions and the Mobile App Terms of Use. Internet connection is needed to access the Mobile App. Normal mobile data charges apply. We test mobile banking to ensure compatibility with the majority of popular devices, but cannot guarantee compatibility with all devices and operating systems. 2. PayID Terms of Use apply in respect of any PayID you create, attempt to create or request that we create for an Account and must be read together with any other terms and conditions that apply to the relevant Account. The complete PayID Terms of Use can be reviewed and accepted before you create any PayID within your Internet Banking. 3. The phones screens shown are for illustration purposes. There may be slight colour, wording or display variances between Android and iOS and the version you are viewing on. Health Professionals Bank is a division of Teachers Mutual Bank Limited ABN 30 087 650 459 AFSL/Australian Credit Licence 238981 | DB02110-1HPB-0522-ManagePayments